

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
POLICIES & PROCEDURES

ARTICLE: C-17
SECTION Operations Division
DATE: 8/13/96
SUPERSEDES:
TITLE: **INCIDENT REPORT PROCEDURE**

Incident report narrative shall include the following:

1. En route Observations
 - Smoke Visible
 - Flames Visible
 - Weather Conditions
 - Obstructions

2. On Scene Observations
 - Smoke Visible
 - Flames Visible
 - People
 - Occupancy
 - Building Type
 - Construction Type
 - Area of Involvement
 - Level of Involvement, be accurate and actual
 - On Scene Report

3. Establish Command

4. Transfer Command
 - To Whom
 - How, face to face, radio, etc.

5. Initial Actions Taken
 - Objectives
 - Apparatus Assignments
 - Volunteer Assignments
 - Rescue

Primary-entry, who, where, why, etc.
Secondary-entry, who, where, why, etc.

- Exposures
Method
Who
Where

- Confinement
Attach lines
Supply lines
Point of Entry
Who

- Extinguishments
- Overhaul
Who
- Salvage
Method
Who
Where were contents taken?

- Ventilation
Method
Who
Where

6. Utilities

- Secured by whom
- Company requested
- Obstructions

7. Investigation

- Who

8. Injuries/Death

- Civilian
- Firefighter

9. Other Agencies Involved

- Why
- What Assignment
- When Called

10. Other Significant Details

Written By: Dan Reeves

Date: August 13, 1996