

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
POLICIES & PROCEDURES

ARTICLE: C-20
SECTION: Operations Division
DATE: 9/15/99
SUPERSEDES:
TITLE: **DAILY/WEEKLY APPARATUS CHECKS**

Exhibit is an example of the daily apparatus check. This check is to be performed on all apparatus assigned to the station and initiated prior to 0730 hrs each morning. Responsibility for these checks and the serviceability of all apparatus assigned to the station shall be the burden of the engineer assigned to the initial response apparatus.

The proper procedure for conducting these checks shall be as follows:

- The checklist is for a 21-day period. Upon completion the checklist shall be given to the Battalion Chief for filing at Headquarters in files designated for each piece of rolling stock in the District's fleet.
- "Unit" – The apparatus's radio identifier.
- "Fleet No". – Number found on driver side doorframe.
- "Date" – Self-explanatory.
- A legible initial or employee number shall be placed in each box after that particular item has been checked to the Engineer's satisfaction.
- During the duration of this check the apparatus shall be brought to the proper operating temperature.
- "Prior to Starting" section. Self-explanatory, these items shall be checked prior to starting the apparatus.
- "After Starting" section. Self-explanatory, these items should be checked during the period the engine temperature is increasing to operating level.
- "Lights" section. Self-explanatory, again these items should be checked during the period the engine temperature is increasing to operating level.
- "Exterior and Chassis" section. Self-explanatory.
- "Specialized Equipment" section. These items shall be checked each Friday. Fluid levels shall be checked on the transmission, differential and pump and transfer case on the first day of a fresh checklist, in other words every 3 weeks.

Any deficiency or failure of any item on the checklist shall require the Engineer to:

- Attempt immediate repairs.
- If repairs are unsuccessful, does the problem require taking the apparatus out of service?

- If taken out of service immediately notify the battalion Chief and maintenance Division via page or telephone. Upon notification of completion complete the required Repair Request Order.
- If out of service notify the Communication Center via radio and staff another apparatus. This is done by radio to insure that all stations and staff has proper knowledge of the apparatus's condition. Reverse this process when repairs have been completed and apparatus is back in service.
- The decision to remove an apparatus from service shall not be taken lightly. Each apparatus is a valuable part of the District's overall fire protection scheme.
- The Engineer is solely responsible for the safe operation, maintenance, and serviceability and safe operation of apparatus assigned to him.

Written By: Dan Reeves

Date: September 20, 1999