

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
POLICIES & PROCEDURES

ARTICLE: C-94
SECTION: EMERGENCY MEDICAL OPERATIONS
DATE: October, 2017
SUPERSEDES: None, new policy
TITLE: Paramedic Field Training Officer (FTO)

Purpose: To Standardize the role of the Paramedic Field Training Officer (FTO)

A) Definitions

1) Paramedic Field Training Officer (FTO)

- a) An accredited paramedic that has met the requirements stated in this procedure to function as an FTO.

2) Applicant Paramedic

- a) A paramedic being signed off by an FTO for eligibility to work within the Stanislaus Consolidated Fire Protection District ALS program.

B) Standard

- 1) The role of the Paramedic Field Training Officer (FTO) is to ensure that new Stanislaus Consolidated Fire Protection District and current employees upgrading to Paramedic status are trained and/or oriented in an organized and effective manner. It is the experience of the FTO that will assure that consistent high-quality standards of patient care are maintained and continually improved upon. It is essential that paramedics who serve as FTO's be familiar with the policies and procedures of the Stanislaus Consolidated Fire Protection District, the Mountain Valley EMS Agency and with the proper methods of instructing and evaluating new personnel.

2) FTO Expectations

- a) Evaluates probationary or upgrading employees
- b) Mentorship
- c) Ensures proper documentation is submitted
- d) Ensures delivery of proper customer service

3) FTO Eligibility Requirements

- a) Four years full time ALS field experience.
- b) Current Mountain Valley EMS Agency Accreditation in good standing for a minimum of one year.

4) Paramedic Field Training Officer (FTO) Application Requirements

- a) Applicant for FTO will email the following individuals with a brief explanation of their desire to fill the position of FTO.
 - a. SCFPD Deputy Chief
 - b. Modesto Fire Department EMS Coordinator
 - c. SCFPD Training Officer

5) The EMS Coordinator and the Training Division will review applications and select the Paramedic FTO.

6) Responsibilities of the Paramedic FTO

- a) Verify certifications needed to be a Paramedic within the Stanislaus Consolidated Fire Protection District, i.e., CPR, PALS, ACLS, PHTLS, (with the exception of the Mountain Valley EMS Agency Accreditation card if the employee is also doing a 5 call).
- b) Conduct an orientation session with each Applicant Paramedic they evaluate. This orientation session shall take place prior to the Applicant Paramedic attending to any patients on calls.
- c) During the Applicant Paramedic's evaluation period, 10-48 shifts, the FTO will complete a Firefighter/Paramedic patient evaluation form for every call run by the employee and the FTO.
- d) The FTO will be required to stay with the Applicant Paramedic anytime they are attending to an ALS patient until the employee transfers care to the ER staff
- e) The Modesto Fire Department EMS Coordinator should be notified when an FTO and Applicant Paramedic are working on a Stanislaus Consolidated Fire Protection District ALS Engine Company.

- 7) In order to maintain their designation, each Paramedic FTO will:
- a) Submit correct, complete and timely documentation to the Modesto EMS Coordinator and to the Training Division when evaluating an employee.
- 8) Any operational issues that arise with the Applicant Paramedic being evaluated will be immediately forwarded through the chain of command.
- 9) Any continuous Quality Improvement issues that arise with employees being evaluated will be forwarded immediately to the Modesto EMS Coordinator and Training Division.

END

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