



Stanislaus Consolidated Fire Protection District

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Gregory M. Bernardi
President
BOS District 1

Jonathan Goulding
Vice President
BOS District 2

Charles E. Neal
Director
Riverbank

Brandon Rivers
Director
Waterford

Steven Stanfield
Director
BOS District 1

MINUTES

Thursday, August 12, 2021, at 6:00 p.m.

REGULAR AND CLOSED SESSION MEETINGS OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA

(THE AGENDA PACKET IS POSTED AT EACH SCFPD LOCATION AND AT WWW.SCFPD.US)

Next Resolution Number 2021-011

1. CALL TO ORDER

The Stanislaus Consolidated Fire Protection District met this date at 6:02 p.m. in the Station 26 Meeting Room with President Bernardi presiding and calling the meeting to order.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Bernardi.

3. INVOCATION

Pastor Charles E. Neal with Riverbank Assembly of God Church gave the invocation.

4. ROLL CALL

Battalion Chief Bray provided the Roll Call

Present:

Board President: Bernardi

Board Vice President: Goulding

Director: Neal

Director: Rivers

Director: Stanfield

Staff Present:

Fire Chief Holly
Battalion Chief Bray
Attorney Christopher Diaz
Clerk of the Board Frontella

5. APPROVAL OF AGENDA – *at this time, a Board Member may pull an item from the agenda*

President Bernardi asked if any Director would like to pull items from the agenda, no requests were submitted.

Motion by Director Goulding, seconded by Director Stanfield to approve the agenda as submitted. Passed 5/0/0/0.

AYES:	5	Directors:	Bernardi, Neal, Goulding, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

6. CONFLICT OF INTEREST DECLARATION – *Declaration by Board of Director members who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.*

Director Stanfield declared a conflict of interest with Item 10.A as he is employed with the City of Modesto, Director Stanfield will abstain from this vote.

7. PRESENTATION/ACKNOWLEDGEMENTS

Item 7.A: Employee Recognition of Years of Service

Chief Holly recognized Captain Casey Keen with 9 years of service to the SCFPD.

Item 7.B: New Hires/Promotions/Retiree Announcements

Chief Holly mentioned that there have been no promotions for the month, but both the newly hired personnel have started on their 24-hour shifts. Captain McManus has been assigned to Station 21 and Engineer Murdoch is assigned to Station 22.

8. PUBLIC COMMENTS- *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. **Comments will be accepted via Teleconference.***

President Bernardi asked for public comments, seeing none he moved to Action Calendar.

ACTION CALENDAR

9. CONSENT ITEMS- *All matters listed on the Consent Calendar are considered routine and will be enacted upon by one motion unless otherwise requested by an individual Board Member or public for special consideration.*

Item 9.A: Waive Readings – Waive all Readings of Ordinances and Resolutions, except by Title

Action: This item was approved by roll call vote to Consent

Item 9.B: Minutes of the July 8, 2021, Board of Directors Regular and Closed Session Meetings.

Action: This item was approved by roll call vote to Consent.

Item 9.C: Acceptance of Warrants (Check Register) – July 2021

Action: Acceptance of Warrants were approved by roll call to Consent.

Item 9.D: Acceptance of Financial Reports – July 2021

Action: Acceptance of Financial Report were approved by roll call vote to Consent.

Motion by Director Stanfield, seconded by Director Goulding to approve the Consent items as presented. Passed by roll call vote 5/0/0/0.

AYES:	5	Directors:	Bernardi, Neal, Goulding, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

10. DISCUSSION ITEMS

Item 10.A: Discussion and Direction regarding Options for Day-to-Day Operations of the Stanislaus Consolidated Fire Protection District.

Chief Holly reviewed the options as stated below, which ensued in a lengthy discussion.

1. Continue operations as normal and pursue hiring a Fire Chief, Deputy Fire Chief, and needed administrative staff

2. Work together with adjacent Fire Districts to pool resources and form a management and administrative structure.
3. Work with the City of Turlock Fire Department to pool resources and form a management and administrative structure.
4. Contract with the City of Modesto Fire Department to provide a management and administrative structure.
5. Contract with CalFIRE to provide a management and administrative structure.

Chief Holly recommended that a Day-to-Day AdHoc committee be reinstated with Director Goulding and Director Bernardi continuing in their capacity to the committee.

Director Neal commented he would like to reiterate the need for public comments at these meetings. Attorney Diaz noted these are open to the public and will be noticed for public comments.

Motion by Director Goulding, seconded by Director Neal to request the AdHoc Committee explore options 1, 3 and 4, bring findings back to the board at the September 9, 2021, meeting for direction and discussion. Passed 4/0/1/0

AYES:	4	Directors:	Bernardi, Neal, Goulding, Rivers
NOES:	0	Director:	
ABSTAIN:	1	Director:	Stanfield
ABSENT:	0	Director:	

Item 10.B: Discussion and Direction regarding Administrative Group Salary Survey

Chief Holly gave the staff report and noted that while working on job descriptions it was noticed that the Administrative Assistant I and Administrative Assistant II job salaries were below the State of California’s minimum wage of \$14.00 per hour. To stay in compliance these salaries need to be brought up to standard. Staff request to conduct a salary survey with like agencies to determine a salary schedule for all administrative non-suppression staff positions. To do this staff will need to look at the job descriptions of each of the administrative positions and compare them to job descriptions of like agencies. This may require a title change or job duty changes. Because of the possibility of job duties changes staff feels that the changes should be discussed and recommended by the SCFPD Personnel Committee.

Motion by Director Stanfield, seconded by Director Neal for staff to provide an Administrative Group Salary Survey and bring forward to the SCFPD Personnel Committee for review before submitting final approval to the Board of Directors. Passed 5/0/0/0

AYES:	5	Directors:	Bernardi, Neal, Goulding, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

3. PUBLIC HEARING

No Public Hearing items scheduled.

4. ACTION ITEMS

Item 12.A: Professional Auditing Services Request for Proposal (RFP) for Fiscal Year ending June 30, 2021.

Battalion Chief Bray gave the staff report and noted that staff would like to gain a new perspective on exiting accounting judgements and provide a fresh insight into the financials of the SCFPD. By requesting this RFP, staff will possibly obtain new proposals from multiple companies to provide this service with a fresh look. Staff anticipates that the RFP will be awarded at the November 2021 SCFPD Board Meeting.

Motion by Director Neal, seconded by Director Goulding to approve the Request for Proposal (RFP) regarding Auditing Services for Fiscal Year ending June 30, 2021. Passed by roll call vote 5/0/0/0.

AYES:	5	Directors:	Bernardi, Neal, Goulding, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

5. COMMUNICATIONS

1. Correspondence – None currently.

2. Written Staff Reports – Information and Discussion Items

Item 13.1.A: Fire Chief – Monthly Board Report and Call Log

Chief Holly reported that on August 19 a special meeting will be provided to the Board regarding the PERS Bond presentation.

Item 13.1.B: Training

Item 13.1.C: Local 3399

3. Verbal Committee Reports

Item 13.2.A: Capital Facilities – (Rivers/Stanfield)

Item 13.2.B: Finance – (Goulding/Neal)

Item 13.2.C: Personnel – (Bernardi/Stanfield)

Item 13.2.D: Ad Hoc Prop 172/Army Ammo – (Neal/Rivers)

Item 13.2.E: Ad Hoc Censure – (Rivers/Stamfield)

Item 13.2.F: Ad Hoc Grievance – (Goulding/Bernardi)

Add to next agenda; Item 13.2.G as Ad Hoc Day-to-Day Operations of SCFPD (Goulding/Bernardi)

4. Directors Comments – *At this time, Board Members may verbally make individual announcements, report briefly on their activities, or request an item be placed on a future agenda.*

Directors all commented on the great job Chief Holly is providing and appreciate his leadership.

President Bernardi requested that the SCFPD provide a special Christmas event for children who may not receive gifts. He is looking forward to participating in such an event and is requesting donations from the public.

6. CLOSED SESSION

At 7:20 p.m. the Board of Directors moved to Closed Session to hear the following items.

Item 14. A: **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
Pursuant to (Government Code Section 54956.9 (d) (1)).
Foster Farms, LLC Foster Dairy Number Two, LP; Frantz Properties Family Limited Partnership, et al. v. County of Stanislaus; Stanislaus Consolidated Fire Protection District, Stanislaus County Superior Court Case No. CV-20-002107.

Item 14.B: **CONFERENCE WITH LABOR NEGOTIATORS** (Government Code Section 54957.6)
Agency Designated Representative: President Greg Bernardi
Unrepresented Employee: Interim Fire Chief

Item 14.C: **CONFERENCE WITH LABOR NEGOTIATORS** (Government Code Section 54957.6)
Agency Designated Representative: Eric Holly, Fire Chief; Employee Organization: SCFPD Firefighters Local 3399

Item 14.D: **CONFERENCE WITH LABOR NEGOTIATORS** (Government Code Section 54957.6)
Agency Designated Representative: Eric Holly, Fire Chief; Employee Organization: SCFPD Battalion Chiefs

7. RETURN TO OPEN SESSION

Board of Directors returned to Open Session at 8:05 p.m.

8. CLOSED SESSION REPORT

President Bernardi announced reportable action to Item 14.C; by unanimous vote of 5/0 to provide Chief Holly Step "B" salary increase effective immediately this date, August 12, 2021, to the remainder of his contract to October 7, 2021.

President Bernardi also mentioned other changes that are forthcoming.

9. ADJOURNMENT

There being no further business, the Board of Directors adjourned at 8:08 p.m.

ATTEST:

APPROVED:

Lori Frontella, Clerk of the Board

Gregory Bernardi, Board President