



Stanislaus Consolidated Fire Protection District
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Gregory M. Bernardi
President
BOS District 1

Jonathan Goulding
Vice President
BOS District 2

Charles E. Neal
Director
Riverbank

Brandon Rivers
Director
Waterford

Steven Stanfield
Director
BOS District 1

MINUTES

Thursday, May 20, 2021 at 6:00 p.m.

SPECIAL AND CLOSED SESSION MEETING OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA

1. CALL TO ORDER

The Stanislaus Consolidated Fire Protection District met this date at 6:01 p.m. in the Station 26 Meeting Room with President Bernardi presiding and calling the meeting to order.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Bernardi.

3. INVOCATION

Pastor Charles E. Neal with Riverbank Assembly of God Church gave the invocation.

4. ROLL CALL

Battalion Chief Bray provided roll call.

Present:

| | |
|-----------------------|-----------|
| Board President: | Bernardi |
| Board Vice President: | Goulding |
| Director: | Neal |
| Director: | Stanfield |

Absent:

| | |
|-----------|--------|
| Director: | Rivers |
|-----------|--------|

Staff Present:

Fire Chief Holly
Battalion Chief Bray
Attorney Branham
Clerk of the Board Frontella

5. APPROVAL OF AGENDA – *at this time, a Director may pull an item from the Agenda*

President Bernardi asked if any Director would like to pull any items from agenda, no items were requested to be pulled.

Motion by Director Goulding, seconded by Director Neal to approve the agenda as presented. Passed by roll call vote 4/0/0/1.

| | | | |
|-----------------|----------|-------------------|--|
| AYES: | 4 | Directors: | Bernardi, Neal, Goulding, Stanfield |
| NOES: | 0 | Director: | |
| ABSTAIN: | 0 | Director: | |
| ABSENT: | 1 | Director: | Rivers |

6. CONFLICT OF INTEREST DECLARATION – *Declaration by Board of Director Directors who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.*

No Conflict of Interest was declared.

7. PRESENTATION/ACKNOWLEDGEMENTS

Item 7.A: Employee Recognition of Years of Service

Chief Holly acknowledged the following years of Service: Rick Bussell hired May 1, 1991 with 30 years of Service; Dennis Green, Ryan Leighton and Tim Johnson started May 3, 2004 each with 17 years of Service.

Item 7.B: New Hires/Promotions/Retiree Announcements

Chief Holly announced the newly promoted Engineers as Doug Falle, Corey Wilson, and Thomas Cornish.

8. PUBLIC COMMENTS- *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. Comments will be accepted via Teleconference.*

No Public Comments currently.

ACTION CALENDAR

9. CONSENT ITEMS- *All matters listed on the Consent Calendar are considered routine and will be enacted upon by one motion unless otherwise requested by an individual Director or public for special consideration.*

Item 9.A: Waive Readings – Waive all Readings of Ordinances and Resolutions, except by Title

Action: This item was approved by roll call vote to Consent.

Item 9.B: Minutes – None currently

Item 9.C: Acceptance of Warrants – April 2021

Action: This item was approved by roll call vote to Consent.

Item 9.D: Acceptance of Financial Reports – April 2021

Action: This item was approved by roll call vote to Consent.

Item 9.E: Authorize and Award bid of Container Pad Construction to Sinclair General Engineering Construction, In. in the amount of \$10,800, excluding permit fees.

Action: This item was approved by roll call vote to Consent.

Item 9.F: Authorize the Purchase of 2 Cargo Containers for Station 23 and Award Bid to Midstate Containers in the amount of \$13,350.

Action: This item was approved by roll call vote to Consent.

Item 9.G: A Resolution Authorizing the Hiring of a New Clerk and Appointment of Board Clerk.

Action: Resolution 2021-006 was approved by roll call vote to Consent.

Item 9.H: Approval of Job Description for Administrative Assistant III

Action: This item was approved by roll call vote to Consent.

Motion of Director Goulding, seconded by Director Neal to approve the Consent items as presented. Passed by roll call vote 4/0/0/1.

| | | | |
|-----------------|----------|-------------------|--|
| AYES: | 4 | Directors: | Bernardi, Neal, Goulding, Stanfield |
| NOES: | 0 | Director: | |
| ABSTAIN: | 0 | Director: | |
| ABSENT: | 1 | Director: | Rivers |

- Consideration of Removed of Consent Item(S)

10. DISCUSSION ITEMS

Item 10.A: Continued Discussion of Cannabis Revenue – Verbal Report

Staff reported that a walk-thru of the new facility was provided and a discussion regarding the area to be built was discussed. Staff noted revenues are basic Assessment Revenues for a wholesale facility. Updated plans and information from other facilities the company owns will be provided to staff.

Staff noted that this facility will be a grow facility with security provided by the owners. Staff will review all chemicals being used and stored at the facility plus provide requirements of those chemicals. Full built out would add another 2 to 3 building of similar size but at a future time.

Item 10.B: Army Ammo Plant Unpaid Assessments APN#062-031-005- Verbal Report

Staff had nothing to report; request to move this item to Committee Reports. It was consensus of the Directors to move this item to Section 13.2 of future agendas.

11. PUBLIC HEARING

None scheduled

12. ACTION ITEMS

Item 12.A: A Resolution of the Board of Directors of the Stanislaus Consolidate Fire Protection District of Stanislaus County, Ordering the Levy and Collection of Charges within the Stanislaus Consolidated Fire Protection District Special Benefit Assessment Rate with 3% increase.

Recommendation: By Motion and Roll Call Vote Adopt Resolution 2021-004, Ordering and Levy and Collection of Charges within the Stanislaus Consolidated Fire Protection District Special Benefit Assessment Rate with 3% increase.

Staff noted the “Lifeline” rates have been adjusted. Chief found another \$40,000 in assessments that will be included.

Motion of Director Goulding, seconded by Director Neal to Adopt Resolution 2021-004, Ordering and Levy and Collection of Charges within the Stanislaus Consolidated Fire Protection District Special Benefit Assessment Rate with 3% increase. Passed by roll call vote 4/0/0/1.

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|-----------------|----------|-------------------|--|
| AYES: | 4 | Directors: | Bernardi, Neal, Goulding, Stanfield |
| NOES: | 0 | Director: | |
| ABSTAIN: | 0 | Director: | |
| ABSENT: | 1 | Director: | Rivers |

Item 12.B: A Resolution of the Board of Directors of the Stanislaus Consolidated Fire Protection District of Stanislaus County, Rescinding Resolution 21-002 and Adopting and Updating the list of Individuals Authorized to Sign Warrants Drawn on the District's Funds.

Recommendation: By Motion and Roll Call Vote Adopt Resolution 2021-005, Rescinding Resolution 21-002 and Adopting and Updating the list of Individuals Authorized to Sign Warrants Drawn on the District's Funds.

Motion of Director Neal seconded by Director Stanfield to Adopt Resolution 2021-005, Rescinding Resolution 21-002 and Adopting and Updating the list of Individuals Authorized to Sign Warrants Drawn on the District's Funds. Passed by roll call vote 4/0/0/1.

| | | | |
|-----------------|----------|-------------------|--|
| AYES: | 4 | Directors: | Bernardi, Neal, Goulding, Stanfield |
| NOES: | 0 | Director: | |
| ABSTAIN: | 0 | Director: | |
| ABSENT: | 1 | Director: | Rivers |

13. COMMUNICATIONS

1. **Correspondence** – None currently.
2. **Written Staff Reports** – Information and Discussion Items

Item 13.1.A: Fire Chief – Monthly Board Report and Call Log

Chief Holly congratulated Jeff Fry who has taken a position with Patterson Fire Department/West Stanislaus Fire Protection District as new Division Chief, Jeff had 20 years with SCFPD.

Chief also report that the Captain's assessment centre has been completed with 2 open position, staff will have those filled as soon as possible. He also noted that the application process for the 2 vacant Firefighter position has closed.

Chief Holly noted that a plan for the Fire Chief position and continued staff support will be brought back to the June 10, 2021 meeting for discussion.

Item 13.1.B: Training
Nothing to report

Item 13.1.C: Local 3399
Nothing to report

3. **Verbal Committee Reports**

Item 13.2.A: Capital Facilities – (Rivers/Stanfield)

Director Stanfield noted his appreciation of the approval for the Station 23 Container boxes.

Item 13.2.B: Finance – (Goulding/Neal)

It was noted that staff is continuing with the finance audit and a new RFP for an Auditor will be brought forward at a future agenda.

President Bernardi requested that a future Monday night budget workshop be scheduled.

Item 13.2.C: Personnel – (Bernardi/Stanfield)

Chief Holly reported that the Job Description of the Fire Marshall and Fire Chief will be brought forward to the June 10 meeting for approval.

Item 13.2.D: Ad Hoc Prop 172/Army Ammo – (Neal/Rivers)

Nothing to report

Item 13.2.E: Ad Hoc Censure – (Rivers/Stanfield)

Nothing to report

Item 13.2.F: Ad Hoc Grievance – (Goulding/Bernardi)

Nothing to report

4. **Directors Comments** – *At this time, Directors may verbally make individual announcements, report briefly on their activities, or request an item be place on a future agenda.*

Director Goulding thanked Chief Holly and Bray for their efforts with moving staff forward, he noted things are now in a better forward motion. He also congratulated Rick Bussell for his 30 years of Service to the District and his congratulations to the promotional employees.

Director Stanfield received a message from the City Manager of Riverbank and noted he appreciated very much appreciated the transition with Chief Whorton's retirement to Interim Chief Bray was effortless and seamless. He also noted that the selection of Interim Chief Holly as Interim is a great choice and looks forward to working with him prior to selection of the new Fire Chief.

Director Neal asked why there was an issue with the posting of the May 13 agenda? Chief Holly commented it was provided in the traditional form with everyone receiving emails and posting but the website was missed due to issues with technology posting to website. Battalion Chief Bray met with IT services on website access, future staff will have access to the website for proper posting. Chief Holly noted the agenda will have a usual Friday posting. Director Neal asked about how staff receives salary increases. It was explained how staff receives step increase through the evaluation process. It was noted that the Job Descriptions and Salary Scheduled are posted on the District website. Director Neal requested copies of both.

President Bernardi thanked staff for their hard work to the district. He also mentioned that he appreciated the updates, it helps him to keep up with what is happening in the district. He also mentioned he would like to start up the live meetings and continue with the live video feed. Riverbank will start-up the Farmers Market, President Bernardi would like to see board presence at these events. Trunk or Treat is in the planning stages for this event. President Bernardi requested a Certificate of Appreciation for Gallo, Beard and Phenos for their donation of tactical equipment for the District.

14. CLOSED SESSION

Motion by Director Goulding, seconded by Director Neal to adjourn to Closed Session. Passed by voice vote 4/0/0/1.

| | | | |
|----------|---|------------|-------------------------------------|
| AYES: | 4 | Directors: | Bernardi, Neal, Goulding, Stanfield |
| NOES: | 0 | Director: | |
| ABSTAIN: | 0 | Director: | |
| ABSENT: | 1 | Director: | Rivers |

The Board moved to Closed Session at 6:58 p.m. to hear the following items.

Item 14. A: Conference with Legal Counsel - Existing Litigation Pursuant to (Government Code Section 54956.9 (d) (1)). Foster Farms, LLC Foster Dairy Number Two, LP; Frantz Properties Family Limited Partnership, et al. v. County of Stanislaus; Stanislaus Consolidated Fire Protection District, Stanislaus County Superior Court Case No. CV-20-002107.

Item 14.B: Conference with Legal Counsel – Anticipated Litigation (Pursuant to Government Code Section 54956.9 (d) (4) One Potential Case.

15. RETURN TO OPEN SESSION

The Board returned from Closed Session at 7:30 p.m.

16. CLOSED SESSION REPORT

President Bernardi announced there was no reportable action taken at Closed Session.

Motion by Director Goulding, seconded by Director Stanfield to adjourn the Board of Director's meeting at 7:31 p.m. Passed by voice vote 4/0/0/1.

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|----------|---|------------|-------------------------------------|
| AYES: | 4 | Directors: | Bernardi, Neal, Goulding, Stanfield |
| NOES: | 0 | Director: | |
| ABSTAIN: | 0 | Director: | |
| ABSENT: | 1 | Director: | Rivers |

17. ADJOURNMENT

There being no further business the Board adjourned the Regular Session at 6:57 p.m. and Closed Session at 7:31 p.m.

ATTEST:

APPROVE:



Lori Frontella, MMC, Clerk of the Board



George Bernardi, Board President