



Stanislaus Consolidated Fire Protection District
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Gregory M. Bernardi
President
BOS District 1

Jonathan Goulding
Vice President
BOS District 2

Charles E. Neal
Director
Riverbank

Brandon Rivers
Director
Waterford

Steven Stanfield
Director
BOS District 1

MINUTES

Thursday, June 17, 2021, at 6:00 p.m.

SPECIAL MEETING OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA

(THE AGENDA PACKET IS POSTED AT EACH SCFPD LOCATION AND AT WWW.SCFPD.US)

1. CALL TO ORDER

The Stanislaus Consolidated Fire Protection District met this date at 6:00 p.m. in the Station 26 Meeting Room with President Bernardi presiding and calling the meeting to order.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Bernardi.

3. INVOCATION

Pastor Charles E. Neal with Riverbank Assembly of God Church gave the invocation.

4. ROLL CALL

Battalion Chief Bray provided Roll Call.

Present:

Board President: Bernardi
Director: Neal
Director: Rivers
Director: Stanfield

Absent:

Board Vice President: Goulding

Staff Present:

Interim Fire Chief	Holly
Battalion Chief	Bray
District Attorney:	Branham
Clerk of the Board:	Frontella

5. APPROVAL OF AGENDA – at this time, a Board Member may pull an item from the agenda

Motion by Director Stanfield seconded by Director Rivers to approve the agenda as presented. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Bernardi, Neal, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Goulding

6. CONFLICT OF INTEREST DECLARATION – Declaration by Board of Director members who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.

None was declared.

7. PUBLIC COMMENTS- *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. **Comments will be accepted via Teleconference.***

No Public Comments currently.

8. ACTION ITEMS

Item 9.A: Consideration to Approve of the SCFPD Audit Report.

Mr. Brian Nash, Consultant to the District gave the staff report, he noted the audit has financial statements and two letters to review. Mr. Nash gave a PowerPoint presentation which was presented and on file with the District.

Motion of Director Stanfield, seconded by Director Neal to approve the SCFPD Audit Report. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Bernardi, Neal, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Goulding

Item 9.B: Review, Discussion, Adjustment and approve of the Preliminary Budget Fiscal Year 2021-2022.

Andy Heath, Financial Consultant for the District gave the staff report which included a PowerPoint presentation on the Preliminary Budget for Fiscal Year 2021-2022. Mr. Heath noted this item has been before the Finance Committee and now to the Board for approval. All discussions are found in the PowerPoint presentation for future reference.

Motion of Director Stanfield, seconded by Director Rivers to approve the Preliminary Budget Fiscal Year 2021-2022. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Bernardi, Neal, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Goulding

Item 9.C: Staffing Model Changes

Interim Fire Chief gave the staff report and noted over the past several years the SCFPD has been running a very lean suppression staffing model. We currently have three 3 shifts (A, B, C) with a total of sixteen (16) personnel on duty each day. SCFPD has a Minimum Staffing of three (3) personnel at each of the District's five (5) staffed Fire Stations memorialized in the MOU with L3399. This model mandate that when personnel take leave (vacation, holiday, sick, etc...) that someone else must work. This can be by voluntary overtime, mandated overtime, or shift trade. When vacancies occur, they also must be filled using voluntary or mandated overtime.

In the Calendar year of 2020 there were more than 1059 shifts needing coverage. Approximately 34% were for vacation leave, 12.5% for holiday leave, 20% for sick leave, 11% for Worker's Compensation, and 20% for vacancies.

Chief Holly noted concerns with the number of mandated shifts needed to cover these vacancies.

Chief Holly reviewed the administrative staff consists of one (1) suppression person (Fire Chief) and three (3) administrative positions (non-suppression). The day-to-day activities of administration warrant a look at a second suppression person to assist with multiple items.

Motion of Director Stanfield, seconded by Director Neal to approve staff prepare a report for the July 8, 2021, SCFPD Board of Directors meeting with several options of staffing for the SCFPD to include items discussed at this meeting. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Bernardi, Neal, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Goulding

Item 9.D: Consideration of Resolution 2021-009 of the Stanislaus Consolidated Fire Protection District Adopting the Appropriation Limit for FY 2021-22.

Motion of Director Neal, seconded by Director Rivers to approve Resolution 2021-009 adopting the Appropriation Lime for FY 2021-22. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Bernardi, Neal, Rivers, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Goulding

9. ADJOURNMENT

There being no further business the Board adjourned at 7:40 p.m.

ATTEST:

APPROVE:

Lori Frontella, MMC, Clerk of the Board

George Bernardi, Board President