



Stanislaus Consolidated Fire Protection District
Michael Wapnowski, Acting Fire Chief
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MINUTES

REGULAR MEETING OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street in Riverbank, CA
Thursday, February 14, 2019 at 6 PM

Susan Zanker Board President At Large	Dave Woods Board Vice President Empire	Steve Green Director Waterford	Michelle Guzman Director Riverbank	Greg Bernardi Director At Large
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CALL TO ORDER 6 PM by President Zanker

ROLL CALL Present: Directors: Susan Zanker, Dave Woods, Greg Bernardi,
Michelle Guzman
Excused: Director Green
Staff: District Counsel Chris Diaz, Chief Whorton, Deputy Chief Michael
Wapnowski, Board Clerk Betty Hannah,

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

ACTION: Director Guzman moved to approve the agenda, Director Bernardi seconded the motion. Motion passed unanimously 4/0.

PRESENTATIONS – Chief Whorton was sworn in by Board President Zanker.
Chief Whorton was badge pinned by his lovely daughters; Kendra and Kailee.
Chief Whorton was presented a Certificate of Recognition by Russell Fowler for Assemblyman Heath Flora, 12th District.

RECESS: 6:09 PM for welcome reception for Chief Whorton, family and friends.

BACK IN SESSION: 6:30 PM

PUBLIC COMMENT – *The following individual addressed the Board: Mr. Mark Riggins.*

ACTION CALENDAR

Consent Items – All matters listed on the consent calendar are considered routine in nature and will be enacted by one motion unless otherwise requested by an individual Board Member or public for special consideration.

1. Acceptance of Minutes – January 10, 2019 Regular Meeting

2. Approval of Warrants – January 2019
3. Acceptance of Financial Reports – January 2019

Consideration of Removed Consent Item(s)

ACTION: Director Guzman moved to approve Consent Items and Director Bernardi seconded the motion. Motion passed unanimously 4/0.

Action Items

1. Discuss and possible approval of Scope of Financial Presentation for March Regular Board Meeting in consultation with Financial Consultant.

ACTION: No Action- Andy Heath gave an over-view of the presentation model he will be presenting at the March Board Meeting. Board direction is for Andy Heath to complete the seven-year model and present the completed model presentation at the March Regular Board Meeting along with a Study Session. Unanimous direction 4/0.

2. Review and approve the Battalion Chief revised job description.

ACTION: Director Guzman made a motion to approve the Battalion Chief revised job description as presented, seconded by Director Bernardi. Motion passed unanimously 4/0.

3. Review and approve the Finance and Administrative Manager job description.

ACTION: Director Guzman made a motion to approve the Finance and Administrative Manager job description, seconded by Vice-President Woods. Motion passed unanimously 4/0.

4. Review and consider approval of draft response to FY 16/17 Annual Audit Management Letter.

ACTION: Director Guzman made a motion to approve the draft response to FY 16/17 Annual Audit Management Letter as presented, seconded by Director Bernardi. Motion passed unanimously 4/0.

5. Review, discussion and possible approval of FY 18/19 mid-year budget revisions

The following individual addressed the Board: Mr. Whitemyer.

ACTION: No Action- Board direction is to table this item to the March Board Meeting with the addition of new columns in the new format. Unanimous direction 4/0.

6. Discussion and possible action regarding the current Fire Service Agreement with Oakdale Fire Protection District and options available for possible renewal contact.

The following individuals addressed the Board: Mr. Diaz handed a letter to the Board and public to review and for Board direction. Mr. Burns, Ms. Halbert, Mr. Whitemyer addressed the Board.

ACTION: No Action- Board direction is to direct Mr. Diaz to revise the letter that was handed out to include item 11 request for CalPERS unfunded liability share of cost and clear language in the last paragraph. This item was tabled to the March Board Meeting Unanimous direction 4/0.

7. Discussion and possible action regarding the current Fire Service Agreement with City of Oakdale and options available for possible renewal contact

The following individuals addressed the Board: Mr. Diaz handed a letter to the Board and public to review and for Board direction. Mr. Burns, Ms. Halbert, Mr. Whitemyer addressed the Board.

ACTION: No Action- Board direction is for Mr. Diaz to revise the letters that were handed out to include item 11, request for CalPERS unfunded liability share of cost and clear language in the last paragraph. This item was tabled to the March Board Meeting Unanimous direction 4/0.

COMMUNICATIONS

1. **Correspondence**
 - a. Anonymous Constituent letter
2. **Written Staff Reports – Information and Discussion Items**
 - a. Acting Chief/Operations
 - b. Training
 - c. Prevention
3. **Committee Reports – Verbal Informational Reports**
 - a. Personnel (Zanker/Guzman) – met on 2/7/19
 - b. Finance (Green/Guzman) – met on 2/4/19
 - c. Capital Improvement/Facilities (Woods/Green)
 - d. Fire Advisory (Bernardi/Guzman)
 - e. Ad Hoc OFPD Contract Negotiations (Guzman/Woods)
 - f. Ad Hoc City of Oakdale Contract Negotiations (Zanker/Bernardi)
4. **Director Comments** – At this time, any Board Members may make announcements, report briefly on their activities or request an item placed on a future agenda.

Director Bernardi congratulated

ACTION: Director Guzman moved to close open session at 7:45 PM, Director Bernardi seconded the motion. Motion passed unanimously 4/0.


CLOSED SESSION

1. Conference with Labor Negotiators (Government Code Section 54957.6(a))
Agency Designated Representatives: Patrick Clark, Consultant
Employee Organization: SCFPD Firefighters Local 3399
2. Conference with Labor Negotiators (Government Code Section 54957.6(a))
Agency Designated Representative: Patrick Clark, Consultant
Employee Organization: SCFPD Battalion Chiefs

3. Conference with Legal Counsel – Anticipated Litigation
Pursuant to (Government Code Section 54956.9(d)(4)) One Potential Case
4. Public Employee Performance (Government Code Section 54957)
Title: Fire Chief

CLOSED SESSION REPORT (8:19 PM) – NO REPORTABLE ACTION, there was Board direction on Closed Session Item 3 to authorize District Counsel to send a letter to City of Riverbank regarding Crossroads West.

ADJOURNMENT (8:20 PM) – The next regularly scheduled meeting of the SCFPD Board of Directors is Thursday, March 14, 2019, at 6 PM in the Station 26 Meeting Room, located at 3318 Topeka Street Riverbank, CA.

BY: 
Betty Hannah, Clerk of the Board

ADOPTED: February 20, 2019

APPROVED: 
SUSAN ZANKER, President of the Board