



ARTICLE: A-2 SURPLUS EQUIPMENT  
SECTION: ADMINISTRATION  
DATE: 2/9/2018  
SUPERSEDES: 7/24/97 A-2

### SURPLUS EQUIPMENT POLICY

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- This policy will apply to all items declared surplus with an estimated sale value of \$500 or more and all vehicles.
1. District establishes fair market value or minimum bid price (depending on manner of disposal).
    - a. Minimum bid price should be based on at least one recognized source, preferably two sources, e.g.: Automotive Blue Book, trade magazines, dealers, etc.
  2. District Board declares equipment surplus and authorizes its sale or disposal.
  3. District directly negotiates the sale of the item to another fire agency in Stanislaus County, if another fire agency has expressed an interest in the item prior to it being declared surplus, or District advertises surplus equipment for sale in one of the following manners:
    - a. Posting in S.C.F.P.D. fire stations
    - b. Send to all fire agencies in Stanislaus County
    - c. Purchase classified ad in local newspapers (Modesto, Riverbank and/or Waterford)
    - d. Trade magazine
    - e. SAFE program
    - f. Posting online
  4. Advertisement should include:
    - a. Description of equipment for sale
    - b. Location where equipment can be examined and/or contact person
    - c. Minimum bid
    - d. Date that sealed bid must be received by District office or postmarked
  5. District Board will open and award bids at the next regular meeting following the closing of the bid period.
  6.
    - a. Equipment will be sold in "as is" condition.
    - b. Purchasing party must make payment in full by means approved by District prior to removing equipment from District property.
    - c. Purchasing party must remove equipment from District property within seven days of purchase, or make acceptable arrangements otherwise.
    - d. All necessary fees will be paid by the purchasing party.

Written by: Russell D. Richards  
Revised by: Randy Bradley, Fire  
Chief

Approved by:  
Michael Wapnowski, Acting Chief  
*Michael Wapnowski*

Date:  
2/9/2018

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Exhibit "A"



ARTICLE:	A-2 SURPLUS EQUIPMENT
SECTION	ADMINISTRATION
DATE	3/8/2018
SUPERSEDES	7/24/97, 10/8/2015

SURPLUS EQUIPMENT POLICY

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- This procedure will apply to all items declared surplus with an estimated sale value of \$500 or more and all vehicles.
1. District establishes fair market value or minimum bid price to determine appropriate manner of disposal.
    - a. Minimum bid price should be based on at least one recognized source, preferably two sources, e.g.: Automotive Blue Book, trade magazines, dealers, etc.
  2. District Board declares equipment surplus and authorizes its sale or disposal, following a public hearing and adoption of a Resolution.
  3. District advertises surplus equipment for sale in all of the following manners for a 30-day period:
    - a. Post on SCFPD website homepage and in public view at Headquarters
    - b. Send to all fire agencies in Stanislaus County
    - c. Trade magazine/website
  4. Advertisement should include:
    - a. Description of equipment for sale
    - b. Location where equipment can be examined and/or contact person
    - c. Minimum bid
    - d. Date that sealed bid must be received at District office
  5. If another Stanislaus County fire agency expresses an interest in the item, they will be given priority and the District will directly negotiate the sale of the item to them at fair market value.
  7. Conditions:
    - a. Equipment will be sold in "as-is" condition, and advertised as such.
    - b. Purchasing party must make payment in full by means approved by District prior to removing equipment from District property.
    - c. Purchasing party must remove equipment from District property within seven days of purchase, or in a reasonable time period as approved by the Fire Chief.

d. Purchasing party must pay all necessary fees for proper removal of equipment from District property, transfer of ownership, licensing, registration, documentation fees, taxes, etc.			
Written by: Russell D. Richards 7/24/97 Revised by: Michael Wapnowski, Acting Chief	Approved by: Board of Directors by Minute Order	Date: 3/8/2018	Page: A-2