

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
POLICIES & PROCEDURES

ARTICLE: B-15
SECTION: Personnel Division
DATE: October 4, 2009
SUPERSEDES: 311 Jury Duty Green Book
TITLE: Jury Duty Policy

Description

To provide a policy/procedure for employees to follow regarding jury duty summons.

Policy

Employees must show the jury duty summons to their supervisor as soon as possible so that the supervisor may make arrangements to accommodate their absence. Of course, employees are expected to report for work whenever the court schedule permits.

Either SCFPD or the employee may request an excuse from jury duty if, in SCFPD's judgment, the employee's absence would create serious operational difficulties.

All regular benefits will continue to accrue.

Written By: Taken directly from Green Book

Approved By: _____
Signature

October 4, 2010
Date